



**Master programme
in single modules**

Application for admission

The application should be sent to:

The Danish University of Education
Studie*Service
Tuborgvej 164
2400 Copenhagen NV
Denmark

Deadline for applications 2 May 2007 - Programme start September 2007

1	Danish civil registration no. / date of birth:		
	Name:		
	Address:		
	Post code and city:		
	Country		
	E-mail:		
	Home phone:	Mobile:	Fax:

2	The application is for: <ul style="list-style-type: none"><input type="checkbox"/> LAICS Module 1: Creating Innovative Organisations<input type="checkbox"/> LAICS Module 3: Leading Innovation in a Global Environment
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7	Place of employment Place of employment is the same as the payer - tick: <input type="checkbox"/>
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8	Enclosures (Documentation of previous education and work experience must be enclosed - see guidelines) Tick: <input type="checkbox"/> Detailed CV <input type="checkbox"/> Documentation of qualifying education (copy of diploma) <input type="checkbox"/> Documentation of relevant professional (post university) employment <input type="checkbox"/> Description of of additional professional qualifications and/or certificates that you deem relevant (not mandatory)
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9	Signature: I hereby declare that the information I have provided in this application is correct. I hereby give the Danish University of Education permission to contact the relevant educational institution in order to verify the information in the documentation enclosed. The information will be dealt with in accordance with the Act on Processing of Personal Data (Act no. 429 of 31 May, 2000) Date: _____ Applicant's signature: _____
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For the Danish University of Education only	
	Accepted for admission <input type="checkbox"/>
	Not accepted for admission <input type="checkbox"/> Reason: _____
	Date: _____ Signature: _____
	Guidance interview scheduled for (date): _____
	Guidance interview held (date): _____ Signature: _____

Guidelines

You are required to complete this application form if you wish to be admitted to a module of the LAICS master programme.

Brief guidelines are provided here on how to fill out specific parts of the application form. We recommend that you read the information about the relevant module on www.laics.net before completing the application form. If you have questions that are not answered in these guidelines or on the website, you are welcome to contact the MEd programme office - Studie*Service - by e-mail: master@dpu.dk or phone: +45 8888 9620.

Part 3: Previous education

In order to be accepted for admission to a module of the LAICS master programme you must have completed a relevant programme of higher education. Indicate your qualifying degree and enclose documentation proving that you have successfully completed the curriculum in the form of a copy of your diploma(s).

Part 4: Language skills

Please indicate your language skills by filling in the table using the numbers 1-5, where 5 is excellent (mother tongue) and 1 is very insecure. For students enrolled after 1 September 2006 the following requirements apply concerning fluency in English: Applicants must submit evidence of proficiency in English in the form of an IELTS test with a score of at least 6.0. IELTS (International English Language Testing System) is offered at The British Council Denmark: (<http://www.britishcouncil.org/denmark-education-exams-ielts.htm>). You should register for the IELTS test in good time as the places become filled very quickly. Please state in your application when you expect the result of the test to be available.

The following are exempted from the English language test requirement (documentation must be submitted):

- Citizens from Australia, Ireland, New Zealand, UK and the US.
- Applicants who have completed their whole bachelor degree in Australia, Ireland, New Zealand, UK or the US.
- Applicants who have a directly qualifying bachelor degree taught in English in Denmark.
- Applicants who have an A-level in English from a Danish „gymnasium“ (or equivalent within EU/EEA).

Part 8: Enclosures

Please enclose a detailed CV describing your educational qualification(s) and professional experience, and include a description of any additional professional qualifications and/or certificates that you deem relevant.

In order for your application to be processed you must enclose documentation providing evidence of your educational qualification and professional experience. DPU reserves the right to reject your application if the relevant documentation is not enclosed.

Please enclose a copy of your diploma(s) proving that you have successfully completed the curriculum of your qualifying degree.

You must have at least three years of relevant professional (post-university) experience. Only work periods of at least 6 months duration and involving independent work tasks will be accepted. Please enclose documentation of employment, for example, a statement from your employer indicating your position, the duration of your employment and the employment level (e.g. full time).

Part 9: Signature

The personal information you provide in this application form will be entered into the DPU database. DPU reserves the right to make this data available to other organisations (both public and private) that have a legal right of access to the data.

You will be notified if we contact other organisations in order to verify your educational qualifications and professional experience.

You may, at any time, request further details about the nature, origin and purpose of your personal information on the DPU database, and you are entitled to object to the processing of your personal information and/or its accuracy.